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ENGR iDashboards QuickStart Guide

Logging In

To Log in, follow these steps:

1. Click this URL: https://idashboards.eng.umd.edu/idashboards/
2. Enter in your UMD common log-in credentials and Login:
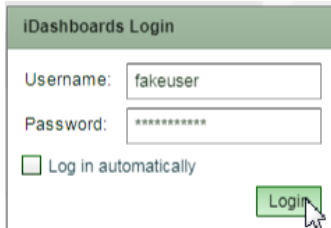
3. Suggested Tip: add iDashboards URL as a favorite or bookmark.

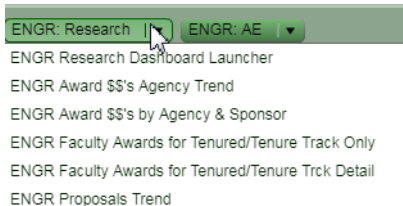You may be prompted to Enable or Install flash click on the button as seen below and refresh your browser.
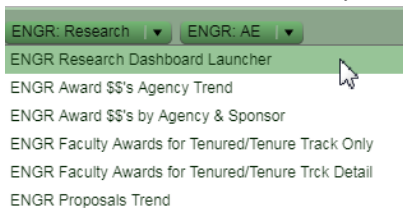

Accessing Dashboards

The dashboards can be accessed by click on a category located at the top of the iDashboards application.

1. Click on a category

2. Select the dashboard which you'd like to view:

Dashboard Navigation

Some of the dashboards may be equipped with filters.
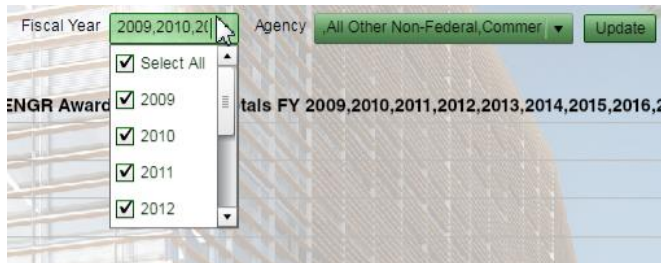
Highlighted Values:

Move your mouse on the charts and chart segment graphical values (columns, bars, pie slices) to expose underlying data values for chart:

Filters:

1. Similar to the dashboard categories, click on a filter and chose the desired value by either click Select All, choosing one or multiple values.

2. Click the Update button to refresh the dashboard's data:

Pivots & Drilldowns:

Drilldowns:

1. To identify charts with drilldowns simply hover your mouse over the chart. If your mouse arrow becomes a hand then the chart you've selected contains drilldown functionality.

2. If you'd like to return to the previous chart after drilling down, click the Drill Back cursor.

Pivots:

1. Pivots work similar to drilldowns by filtering linked charts. In example below, the below line chart has be filtered/pivoted to display a fiscal year trend of tenure/tenured-track awards for Mechanical Engineering. The print screen to the right displays a dropdown list which contains all the pivot values.
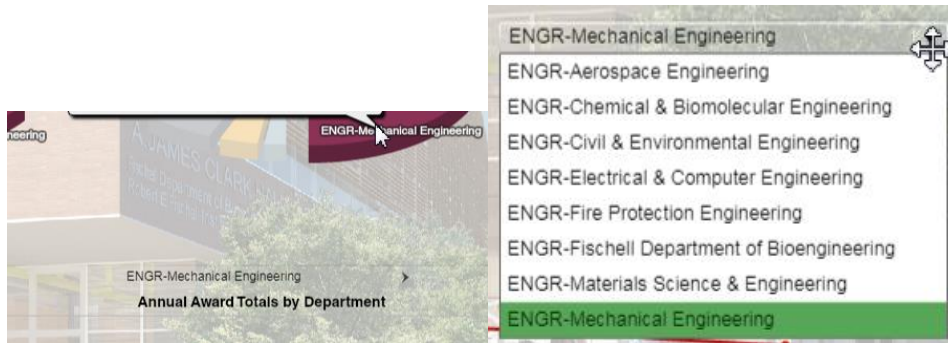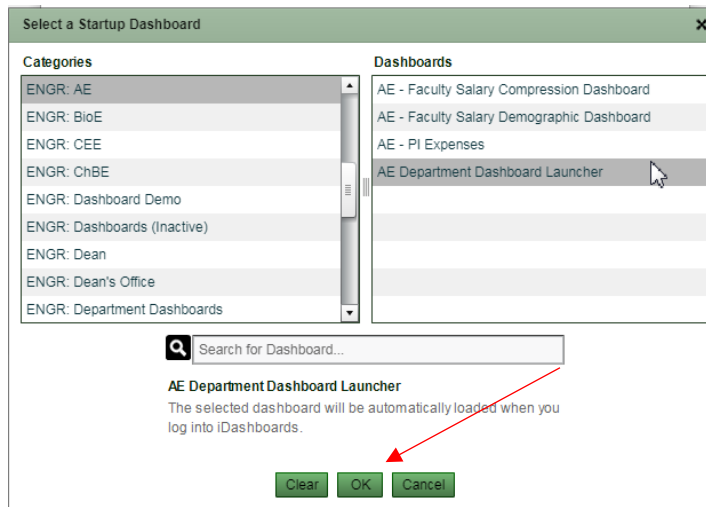
Selecting a Start-Up Dashboard:

A user can designate a start-up dashboard which automatically appears upon first logging. Follow these steps to set up a start-up dashboard.

1. Menu → User Settings → Startup Dashboard
    Click the Select button to specify your startup dashboard:
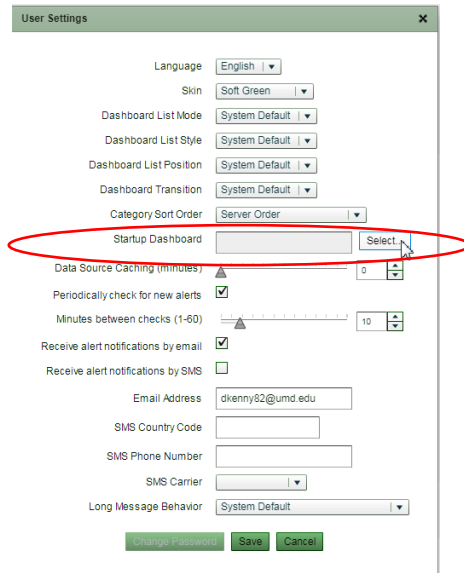
    Select the ENGR: Department Dashboards category, choose ENGR Department Dashboard Launcher and click OK.

2. Click the Save button at the bottom of the User Settings.

3. Refresh your browser or log out and log back in to verify that your newly defined Startup Dashboard is working.

Accessing the Analytics Page & Training Materials

A collaborative analytics page for both ENGR & AGNR been developed and is available on ClarkNet. The page will be the resource for announcements, training materials and support related to the dashboard initiative.

1. URL - http://clarknet.eng.umd.edu/analytics-page